



Wright State University Alumni Association Volunteer Reimbursement Form

Please complete this form within **45 days** of the date of the transaction and include copies of your receipts. Return to the Office of Alumni Relations, if you have any questions please contact your Alumni Relations staff liaison.

Name: _____

Address: _____

City/State/Zip: _____

Meeting/Event: _____

Date of Event: _____

Network/Society Name: _____

Signature: _____

Please remember Ohio Sales Tax cannot be reimbursed. If you have an expense within the state of Ohio please utilize the Alumni Association 501 © (3) tax exempt form so that you are not charged sales tax.