



# Event Budget Sheet

Name of the Event: \_\_\_\_\_

Network/Society Sponsoring Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Category	Items	Cost
<b>Venue</b>		
	Room	0
	Tables	0
	Decorations	0
	Servers	0
	Parking	0
	Liquor License	0
	Other:	0
	Other:	0
	<b>Total</b>	0
<b>Entertainment</b>		
	DJ	0
	Other:	0
	Other:	0
	<b>Total</b>	0
<b>Food</b>		
	Appetizers	0
	Main Course	0
	Dessert	0
	Other:	0
	Other:	0
	<b>Total</b>	0
<b>Beverage</b>		
	Soda	0
	Juice	0
	Liquor/Beer	0
	Other:	0
	Other:	0
	<b>Total</b>	0

<b>Transportation</b>		
	Bus	0
	Plane Ticket	0
	Other:	0
	Other:	0
	<b>Total</b>	<b>0</b>
<b>Accommodations</b>		
	Hotel room	0
	Other:	0
	Other:	0
	<b>Total</b>	<b>0</b>
<b>Grand Total</b>		<b>0</b>